



## Icon Time Systems® PROX<sup>e</sup> Employee Time Clock Package

*A simple wave of the badge within inches of the unit, clocks your employees IN or OUT — without even removing the badge from the wallet or purse.*

### The PROX<sup>e</sup> Employee Time Clock:

- Supports 50 employees (expandable)
- Uses the latest Proximity technology
- Allows PIN entry at the clock if badge is lost
- Lets you use multiple clocks at once
- Network capable

### How easy is it?

#### SETUP

Attach the mounting bracket to the wall and lock the time clock into place with the key. Connect the 50-foot cable to a PC that's running TimeVue® software (included) and setup is easier than ever.

- Unlike other badge systems, Icon Time Systems' Intelligent Storage™ allows a manager to handle lost badges right at the clock.
- Employees feel more satisfied when they can SEE information being accurately recorded.
- With the time spent manually calculating timecards—not to mention human error—our clocks will pay for themselves in a matter of months.
- PROX<sup>e</sup> helps eliminate "buddy punching" which accounts for up to 5% of the gross payroll. \*The American Payroll Association
- All Icon Time Systems Time Clocks are upgradeable.

### CLOCK IN OR OUT

The system reads badges through most wallets or purses, so employees just wave the Proximity badge within a few inches of the clock. That's it. Employees can view their last punch directly at the clock.

### MANAGE

TimeVue® software does the calculating for you: regular hours, two levels of overtime, and an unlimited number of other hour categories such as sick, vacation and holidays. Track tips earned or job numbers, change departments, or edit punches at the clock or at the PC. TimeVue® software gives you the power and control to execute payroll your way!

### EXPAND

Need more clocks? Add them to your network using the standard 7-foot Ethernet communications module that's included with the PROX<sup>e</sup>. Also, customize your software and increase capacity with additional modules, and add multi-user licenses to share data with any computer on your network.

*Employee Capacity*

- Standard software capacity, 50 employees
- Software – Can be upgraded to unlimited capacity at additional charge
- Clock – 200 employees per clock

Note: Please contact Icon Time Systems for upgrades larger than 200 employees

*Communication*

- 7-foot Ethernet cable

*Add-on Modules*

- Auto Poll
- User security options
- Sick, holiday and vacation accrual

**Benefits are key.****THE PROX<sup>e</sup> EMPLOYEE TIME CLOCK PACKAGE:**

- Tracks regular time and two levels of overtime
- Lets managers edit timecards and check attendance at the time clock
- Lets you view/print timecard, Who's IN/OUT, Missed Entry, Total wage reports, and more
- Exports timekeeping data to QuickBooks, ADP®, Paychex®, ASCII, Microsoft® Excel® and many other payroll export programs (upgrade fee may apply)
- Sustains all pay period types (one pay period)
- Up to 99 different departments in total for the system, maximum of 18 per employee
- Accepts tips, job numbers, and department changes at the clock
- Archives data and stores employee records for unlimited time
- Supports multiple clocks
- Enables multi-user support that shares data across multiple PCs (additional upgrade required)
- Includes free 30-day technical support

**WHAT'S IN THE BOX?**

- PROX<sup>e</sup> Employee Time Clock
- TimeVue® Lite Time & Attendance Software for 50 employees
- 15 Proximity badges
- 7-foot Ethernet cable
- AC power adapter
- Printed, fully illustrated User Guide
- Wall-mounting bracket
- Two mounting keys
- One-year parts and labor warranty

**Intelligent Storage™ protects valuable employee data.**

Intelligent Storage is a fail-safe method that allows you to record and access employee information whenever you need it.

**INTELLIGENT STORAGE:**

- Greets employees with name when signing IN or OUT
- Provides on-screen guidance for transactions
- Allows employees to change departments and add tips or job numbers
- Allows employees to check last punch right at the clock
- Reduces training time with on-screen instructions
- Increases employee satisfaction: They can see that information is being accurately recorded

**Call our Sales Department at 1-800-847-2232, and press option 3 for packaging details. We'll help you build/create a clock that answers your business needs.**

[www.icontime.com/products/hardware/prod\\_proxe.asp](http://www.icontime.com/products/hardware/prod_proxe.asp)



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## TimeVue™ Lite Management Software

TimeVue Lite is entry-level PC-based software for Icon Time Systems' automated Time and Attendance Solutions, and hand punch biometric readers. Perfect for small business, TimeVue Lite installs quickly and is easy-to-learn, yet is robust enough to handle your basic time and attendance needs. It is the next generation software from Icon Time Systems, spawning from and improving upon, TimeSource, which has been the preferred small businesses time and attendance software solution for more than ten years.

If needs change, you can upgrade at any time to TimeSource Complete for more features, or use an add-on module such as Multi-user, Auto-poll, Custom Rounding or Custom Hours. Upgrades are available immediately over the phone and don't require additional software installation.

### Features

- Runs on Windows 2000, XP
- Supports all pay periods (weekly, biweekly, semi-month, month, or custom)
- Outputs reports including time card, tardy, attendance, labor, and summary
- Supports 99 departments (18 per employee) to further refine reports
- Outputs reports to your screen, printer, MS Excel, MS Word, PDF or HTML
- Exports payroll hours to ADP®, Paychex®, and QuickBooks® Pro
- Two levels of overtime (supports daily and weekly overtime)
- In-Out zones to control unauthorized overtime
- Automatic lunch deduction (by department)
- Time rounding (10th, quarter hour, slant hour or exact minute)
- Tracks tips / piece counts
- Assign off-site work, holiday, and other non-worked hours by individual or group
- Archive data (archive, retrieve, restore or review records)
- Supports up to 99 time clocks per system



This software may be included with some Time Clock Systems, but must be ordered separately for customized Build Your Own Time Clock products.

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